

## Job Application - 20 Marks

You are preparing an application for the position listed below. Please write an e-mail to the company in **Spanish**.

**Café azul**

**Barcelona 53297**

Descripción de la posición: Dependiente/a

Necesitamos una persona activa, responsable e independiente.

Es necesario tener conocimientos de español e inglés

Debes llevar uniforme

Envía tu currículum a [pedromaldonado@icloud.es](mailto:pedromaldonado@icloud.es)

To help you write your e-mail, you have been given the following checklist.

You **must** include **all** of these points.

- Personal details (name, age, where you live)
- School/college/education experience until now
- Skills/interests you have which make you right for the position
- Related work experience
- Languages spoken
- Your experience of working with other people

Use all of the above to help you write the e-mail in **Spanish**. The e-mail should be approximately 120-150 words. You may use a Spanish dictionary.

## **COPYRIGHT NOTICE**

© 2021 Language Learning Scotland. All rights reserved. This material may be reproduced for classroom or personal use only. Any other reproduction, distribution, or transmission is prohibited without prior written permission from the publisher. For permission requests, contact [hello@languagelearningscotland.com](mailto:hello@languagelearningscotland.com)