

## Job Application - 20 Marks

You are preparing an application for the position listed below. Please write an e-mail to the library in **French**.

### Bibliothèque Mazarine

**Nantes 75006**

Description de poste: Bibliothécaire

Vous devez parler le français et l'anglais

Vous devez être disponible pour travailler des heures variables

Envoyez CV et lettre de motivation à [travailler@bibliomazarine.com](mailto:travailler@bibliomazarine.com)

To help you write your e-mail, you have been given the following checklist.

You **must** include **all** of these points.

- Personal details (name, age, where you live)
- School/college/education experience until now
- Skills/interests you have which make you right for the position
- Related work experience
- Ask for more information about the job
- Give details about what languages you speak and why you think they are important

Use all of the above to help you write the e-mail in **French**. The e-mail should be approximately 120-150 words. You may use a French dictionary.

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