

Job Application - 20 Marks

You are preparing an application for the position listed below. Please write an e-mail to the company in **Spanish**.

Heladería a la playa

Málaga 75034

Descripción de la posición: Dependiente

Necesitamos una persona que puedan trabajar en un equipo y en un entorno de ritmo rápido.

Es necesario llevar uniforme

Envía tu currículum a <u>heladeríalaplaya@yahoo.es</u>

To help your write your e-mail, you have been given the following checklist.

You **must** include **all** of these points.

- Personal details (name, age, where you live)
- School/college/education experience until now
- Skills/interests you have which make you right for the position
- Related work experience
- Your level of Spanish
- Why you want the job

Use all of the above to help you write the e-mail in **Spanish.** The e-mail should be approximately 120-150 words. You may use a Spanish dictionary.

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