



Job Application - 20 Marks

You are preparing an application for the position listed below. Please write an e-mail to the company in **Spanish**.

Cafe azul

Valenica 69001

Descripción de la posición: Dependiente/a

Necesitamos jóvenes con conocimiento de español e inglés

Una persona motivada con buenas habilidades de comunicación

Envía tu currículum a manuelreyes@cafeazul.es

To help you write your e-mail, you have been given the following checklist.

You **must** include **all** of these points.

- Personal details (name, age, where you live)
- School/college/education experience until now
- Skills/interests you have which make you right for the position
- Related work experience
- When you will be available for an interview
- Your future career plans

Use all of the above to help you write the e-mail in **Spanish**. The e-mail should be approximately 120-150 words. You may use a Spanish dictionary.

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