



You are preparing an application for the job advertised below and you write an e-mail in German to the company

### **Westdeutsches Sommercamp**

Wir suchen eine Person als Junior Camp Councillor für ein Sommercamp. Sie müssen den ganzen Monat Juni verfügbar sein. Man muss Englisch und Deutsch sprechen und gut mit Kindern arbeiten können.

Die Bewerbung muss per E-Mail an das Konto

@ westdeutsches Sommercamp

To help you to write your e-mail, you have been given the following checklist of information to give about yourself and to ask about the job. You must include all of these points:

- Personal details (name, age, where you live)
- School/college/education experience until now
- Skills/interests you have which make you right for the job
- Related work experience
- What language skills you can bring to the job
- Your experience of working with young people/children

Use all of the above to help you write the e-mail in German. The e-mail should be approximately 120– 150 words. You may use a German dictionary.

National 5 German Writing Job Application Exercise 4

This was produced by Louise Stevenson of Language Learning Scotland Ltd.  
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